

**MEETING NOTICE**

|  |  |  |  |
| --- | --- | --- | --- |
| **School** | **Date** | **Tim:** | **Location** |
| Carver Early College | 9/22/20 | 4:30pm | Virtually |
| Join Zoom Meeting  <https://atlantapublicschools-us.zoom.us/j/87240238066?pwd=Q2ZWdDVkYmYzL1E5MlRnb0thaERsdz09>  Meeting ID: 872 4023 8066  Passcode: 1L0LdV | | | |

**Notice Prepared By:** Joseph Marutollo **Date Posted: Orig (May, 2020) Rev. 9/22**

**Meeting Agenda**

(*agenda may be amended*)

*This meeting will not allow for Public Comment*

1. **Action Items** 
   1. Approval of Agenda:
   2. Fill Vacant Positions *(if applicable)*
   3. Fill Open Community Member(s) Seat
   4. Approval of Previous Minutes
   5. *For High Schools*: Appoint Student Representative
   6. Review and Approve Public Comment Format
   7. Review, Confirm/Update, and Adopt GO Team Norms
2. **Discussion Items** *(add items as needed)*
   1. Review of GO Team Mandate and Mission
   2. Attached Document for your review at our 2nd meeting – Strategic Plan
   3. Next Meeting Date – proposed October 20, 2020, 4:30 pm
3. **Information Items** *(add items as needed)*
   1. **Return + Learn** **Plan *(required)***
   2. Principal’s Report

**Carver Early College**

**Date: 9/22/20**

**Time: 4:30**

**Location: Virtual Via Zoom**

Join Zoom Meeting

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Meeting ID: 872 4023 8066

Passcode: 1L0LdV

1. **Call to Order**
2. **Roll Call; Establish Quorum**
3. **Action Items** 
   1. Approval of Agenda: (1) (2)
   2. Introductions
   3. Fill Vacant Positions
      1. Parent Positions
      2. Staff Positions
   4. Fill Open Community Member Seat(s)
      1. 1 term limit
         1. Motion to Remove Parent Member
      2. 1 anticipated resignation
   5. Approval of Previous Minutes (3)
   6. *For High Schools*: Appoint Student Representative
   7. Review and Approve Public Comment Format (4)
   8. Review, Confirm/Update, and Adopt GO Team Norms
4. **Discussion Items** *(add items as needed)*
   1. Go Team Mandate & Mission (5)
   2. Discussion Items for next Meeting
      1. Officer Elections
      2. Meetings Schedule for the Year
      3. Review of Strategic Plan (6)
5. **Information Items** *(add items as needed)*
   1. **Return + Learn** **Plan *(required)***
   2. Principal’s Report
6. **Announcements** *(add items as needed)*
   1. Announcements
7. **Adjournment**

**Carver Early College**

**Date: 9/22/20**

**Time: 4:30pm**

**Location: Virtual via Zoom:** Join Zoom Meeting

<https://atlantapublicschools-us.zoom.us/j/87240238066?pwd=Q2ZWdDVkYmYzL1E5MlRnb0thaERsdz09>

Meeting ID: 872 4023 8066

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1. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Mrs. Christine Rogers** | **P** |
| **Parent/Guardian** | **Tishawn Bilal** | **P** |
| **Parent/Guardian** | **Kimberly Lockett** | **P** |
| **Parent/Guardian** | **Vacant** |  |
| **Instructional Staff** | **Joseph Marutollo** | **P** |
| **Instructional Staff** | **Kandice Richardson** | **P** |
| **Instructional Staff** | **Kristen Woods** | **P** |
| **Community Member** | **Vacant** |  |
| **Community Member** | **Angelyn Liu (Pending Vacancy)** | **A** |
| **Swing Seat** | **Sandy Thomas** | **P** |
| **Student** *(High Schools)* | **Myla Williams** | **P** |

1. **Action Items** *(add items as needed)*
   1. **Approval of Agenda:** **Motion to approve moved by Kimberly Lockett, seconded by Ms. Richardson, Motion Passed Unanimous**
   2. **Fill Vacant Positions** *(copy and complete table for each vacant position)*

|  |  |
| --- | --- |
| **Vacant Position:** | **Parent** |
| **Appointee’s Name:** | Tishawn Bilal |
| **Vacant Position:** | **Parent** |
| **Appointee’s Name:** | Kimberly Lockett |

Motion to remove parent member Denise Delph from Parent position due to lack of attendance. Motion made by Kimberly Lockett seconded by Ms. Richardson Motion passes Unanimously

* 1. **Fill Open Community Member Seat:**

|  |  |
| --- | --- |
| **Open Position:** | **N/A** |
| **Appointee’s Name:** |  |

* 1. **Approval of Previous Minutes: Motion to approve made by Kimberly Lockett, Seconded by Sandy Thomas, Motion Passes Unanimously**
  2. **For High Schools: Appoint Student Representative**

Student Representative:Myla Williams

* 1. **Approval of Public Comment Format:** Motion to approve made by Ms. Richardson Seconded by: Ms. Woods **Motion Passes Unanimously**
  2. **Adopt GO Team Norms Motion to approve made by Ms. Lockett Seconded by Sandy Thomas Motion passes Unanimously.**

1. **Adjournment: Motion moved by Ms. Richardson (5:17pm) seconded by Ms. Woods, Motion passes unanimously**
2. **SCHOOL NAME]**

**Date: [insert date]**

**Time: [insert scheduled time]**

**Location: [insert meeting location]**

1. **Call to order:** [Insert actual Start Time of the meeting]
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** |  |  |
| **Parent/Guardian** |  |  |
| **Parent/Guardian** |  |  |
| **Parent/Guardian** |  |  |
| **Instructional Staff** |  |  |
| **Instructional Staff** |  |  |
| **Instructional Staff** |  |  |
| **Community Member** |  |  |
| **Community Member** |  |  |
| **Swing Seat** |  |  |
| **Student** *(High Schools)* |  |  |

**Quorum Established:** [Yes or No]

1. **Action Items** *(add items as needed)*
   1. **Approval of Agenda:** Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

* 1. **Fill Vacant Positions** *(copy and complete table for each vacant position)*

|  |  |
| --- | --- |
| **Vacant Position:** | **[Parent, Staff, Community, Swing]** |
| **Nominee’s Name:** |  |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

* 1. **Fill Open Community Member Seat:**

|  |  |
| --- | --- |
| **Open Position:** | **Community Member** |
| **Nominee’s Name:** |  |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

* 1. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

* 1. ***For High Schools*: Appoint Student Representative**

**Student Representative:** [Insert Name of Student Representative]

* 1. **Review and Approve Public Comment Format** [Insert or attach approved Public Comment Format] Motion to adopt made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

* 1. **Review and Adopt GO Team Norms** [Insert or attach approved Public Comment Format] Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

1. **Discussion Items** *(add items as needed)*
   1. **Discussion Item 1**: [Add description of discussion item and brief summary of the discussion]
   2. **Discussion Item 2**: [Add description of discussion item and brief summary of the discussion]
2. **Information Items** *(add items as needed)*
   1. **Return + Learn Plan *(required)*** [Add brief summary of the plan and any resulting discussion]
   2. **Principal’s Report** [Add brief summary of the report and any resulting discussion]
   3. **Information Item 2** [Add brief summary of the item and any resulting discussion]
3. **Announcements** [Add brief summary of the announcements]
4. **Adjournment**

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

**ADJOURNED AT** [Insert Actual Time]

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**Minutes Taken By:** [Insert Name]

**Position:** [Insert Officer Position or GO Team Member]

**Date Approved:** [Insert Date When Approved]